

Thank you for your interest in becoming a Type A/B provider. I would love to have you join our team in serving the children and families in our community. I have attached some basic information below and helpful resources for you to go to for detailed information.

To become a Type A/B you must be willing to provide care out of the home in which you reside. A Type B Provider can have up to 6 children in your home at one time with no more than three under the age of 2. A Type A can have up to 12 children at a time, with each staff member not having more than 3 children under the age of 2. As a licensed provider you may take publicly funded children or private pay. There are lots of requirements you must do before becoming licensed. You need to have an FBI/BCI check for yourself, any staff, and any adult residents in the home. It must be a new check, not one you have gotten for any other purpose and there are specific instructions on how to get this done in this packet. You must be certified in First Aid and CPR and keep it current, have a high school diploma or GED, medical statement from your physician, keep child abuse and communicable disease trainings, and at least 6 hours of annual approved trainings. When you become licensed you will be considered self-employed and receive a 1099. Below is a website I encourage you to check out. You can find lots of information on becoming a provider and this will be a site that you will use frequently once licensed.

[Http://jfs.ohio.gov/cdc/providers.stm](http://jfs.ohio.gov/cdc/providers.stm)

You can find rules and forms on the above website.

Please understand that effective in 2020 all licensed providers must be Step Up to Quality Rated. You can read more about Step Up to Quality on earlychildhoodohio.org

If you choose to apply, you will need to do the following:

Log onto OPR (ocrra.org) and create a provide and obtain an OPIN number

Complete the pre-licensing training. This is 6 hours long, obtain your certificate, and send it to prelicensing@jfs.ohio.gov

Crte an account in OCLQS. Job Aid Attached

Click on register as an ODJFS user and follow the prompts to submit your application

There is a 25.00 nonrefundable application fee

Once your application is received and all documents are submitted the county will be alerted and contact you about setting up a pre-licensing visit.

This packet contains the following resources:

- Required documents during the application process
- Medical statement requirements and sample form
- Payment Rates
- Staff member and resident information
- Background Check Process
- Approximate Costs for start up
- Websites for providers
- Written information. Each program needs to have their own handbook written including all these items at the time of application. This also includes a disaster plan
- OCLQS Portal- job aid on how to apply
- Family Child Care Rules
- Welcome letter